

when NARA and the agency that transferred the records have agreed to apply that agency's fee schedule.

(c) The following categories are excluded from the fees set forth in § 1258.12.

(1) National Archives Trust Fund Board publications, including microfilm publications. Prices are available from the Product Sales Section (NWPS), 700 Pennsylvania Ave., NW., Room G-9, Washington, DC 20408.

(2) [Reserved]

(3) Motion picture, sound recording, and video holdings of the National Archives and Presidential libraries. Information on the availability of and prices for reproduction of these materials are available from the Motion Picture, Sound, and Video Branch (NWDNM), 8601 Adelphi Rd., Room 3340, College Park, MD 20740-6001, or from the Presidential library which has such materials (see § 1253.3 of this chapter for addresses).

(4) Electronic records. Information on the availability of and prices for duplication are available from the Center for Electronic Records (NWRE), 8601 Adelphi Rd., Room 5320, College Park, MD 20740-6001, or from the Presidential library which has such materials (see § 1253.3 of this chapter for addresses).

(5) Still photography, including aerial film, and oversize maps and drawings. Information on the availability and prices of reproductions of records held in the Still Pictures Branch (NWDNS) and the Cartographic and Architectural Branch (NWDNC), both located at the National Archives at College Park facility, 8601 Adelphi Rd., College Park, MD 20740-6001, and in the Presidential libraries and regional records services facility (see §§ 1253.3 and 1253.7 of this chapter for addresses) should be obtained from the unit which has the original records.

(6) Reproduction of the following types of records using the specified order form:

(i) Military service files and pension files more than 75 years old (order form NATF Form 80). Reproduction of a military service file (or selected documents from the file if voluminous)—\$10.

(ii) Passenger arrival lists (order form NATF Form 81)—\$10.

(iii) Federal Census requests (order form NATF Form 82)—\$6.

(iv) Eastern Cherokee applications to the Court of Claims (order form NATF Form 83)—\$10.

(v) Land entry records (order form NATF Form 84)—\$10.

(7) Reproductions of NARA administrative records made in response to FOIA requests under part 1250 of this chapter. Fees for such reproductions are found in § 1250.40 of this chapter.

(8) Orders for expedited service ("rush" orders) for reproduction of still pictures and motion picture and video recordings among the holdings of a Presidential library. Orders may be accepted on an expedited basis by the library when the library determines that sufficient personnel are available to handle such orders or that the NARA contractor making the reproduction can provide the service. Rush orders are subject to a surcharge to cover the additional cost of providing expedited service.

(9) Orders requiring additional expense to meet unusual customer specifications such as the use of special techniques to make a photographic copy more legible than the original document, or unusual format or background requirement for negative microfilm. Fees for these orders are computed for each order.

[40 FR 7928, Feb. 24, 1975, as amended at 49 FR 9726, Mar. 15, 1984; 49 FR 42934, Oct. 25, 1984. Redesignated and amended at 50 FR 15723, 15727, Apr. 19, 1985; 52 FR 29521, Aug. 10, 1987; 53 FR 12151, Apr. 13, 1988; 53 FR 23760, June 24, 1988; 56 FR 3776, Jan. 31, 1991; 57 FR 21743, May 22, 1992; 60 FR 5580, Jan. 30, 1995; 62 FR 32203, June 13, 1997]

§ 1258.4 Exclusions.

No fee is charged for reproduction or certification in the following instances:

(a) Documents furnished to other elements of the Federal Government. However, a fee may be charged if the appropriate director determines that the service cannot be performed without reimbursement.

(b) When NARA wishes to disseminate information about its activities to the general public through press, radio, television, and newsreel representatives;

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(c) When the reproduction is to furnish the donor of a document or other gift with a copy of the original;

(d) When the reproduction is for individuals or associations having official voluntary or cooperative relations with NARA in its work;

(e) When the reproduction is for a foreign, State, or local government or an international agency and furnishing it without charge is an appropriate courtesy;

(f) For records center records only:

(1) When furnishing the service free conforms to generally established business custom, such as furnishing personal reference data to prospective employers of former Government employees;

(2) When the reproduction of not more than one copy of the document is required to obtain from the Government financial benefits to which the requesting person may be entitled (e.g., veterans or their dependents, employees with workmen's compensation claims, or persons insured by the Government);

(3) When the reproduction of not more than one copy of a hearing or other formal proceeding involving security requirements for Federal employment is requested by a person directly concerned in the hearing or proceeding; and

(4) When the reproduction of not more than one copy of a document is for a person who has been required to furnish a personal document to the Government (e.g., a birth certificate required to be given to an agency where the original cannot be returned to the individual).

[40 FR 7928, Feb. 24, 1975. Redesignated at 50 FR 15723, Apr. 19, 1985, and amended at 50 FR 50905, Dec. 13, 1985; 57 FR 21743, May 22, 1992; 62 FR 32203, June 13, 1997]

§ 1258.6 Color reproductions.

Color reproductions are furnished to the public and the Government only on a fee basis.

[40 FR 7928, Feb. 24, 1975. Redesignated at 50 FR 15723, Apr. 19, 1985]

§ 1258.8 Copy negatives.

Requests for photographs of materials for which no copy negative is on file are handled as follows:

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(a) The cost of the negative shall be charged to the customer; except in cases where NARA wishes to retain the negative for its own use.

(b) When no fee is charged the negative becomes the property of NARA. When a fee is charged the negative becomes the property of the customer.

[40 FR 7928, Feb. 24, 1975. Redesignated at 50 FR 15723, Apr. 19, 1985]

§ 1258.10 Mail orders.

(a) There is a minimum fee of \$10 per order for reproductions which are sent by mail to the customer.

(b) Orders to addresses in the United States are sent either first class or UPS depending on the weight of the order and availability of UPS service. When a customer requests special mailing services (such as Express Mail or registered mail) and/or shipment to a foreign address, the cost of the special service and/or additional postage for foreign mail is added to the cost of the reproductions.

[49 FR 9726, Mar. 15, 1984. Redesignated at 50 FR 15723, Apr. 19, 1985, and amended at 56 FR 3777, Jan. 31, 1991; 62 FR 32203, June 13, 1997]

§ 1258.12 Fee schedule.

(a) *Certification*: \$10.

(b) *Electrostatic copying*: (1) Paper-to-paper copies (up to and including 11 in. by 17 in.) made by the customer on a NARA self-service copier: \$0.10 per copy.

(2) Paper-to-paper copies (up to and including 11 in. by 17 in.) made by NARA staff:

(i) At a Presidential library; at a regional records services facility; and, when ordered on a same-day "cash and carry" basis, at a Washington, DC, area facility: \$0.50 per copy.

(ii) All other orders placed at a Washington, DC, area facility: \$10 for the first 1-20 copies; \$5 for each additional block of up to 20 copies.

(3) Oversized electrostatic copies (per linear foot): \$2.50.

(4) Electrostatic copies (22 in. by 34 in.): \$2.50.

(5) Microfilm or microfiche to paper copies made by the customer on a NARA self-service copier: \$0.25.

(6) Microfilm or microfiche to paper copies made by NARA staff: \$1.75.